

April

STEP BY STEP PROMOTIONS

"FESTIVAL OF ARTS & CRAFTS"

** ** * * * * * Application * * * * * Registration * * * * * **

LAKE COUNTY FAIRGROUNDS

LOCATION: Lake County Fairgrounds
1060 E Peterson Rd
Grayslake, IL 60030

DATE: April 5, 6 & 7, 2024

TIME: **Fri.** - 2:00pm - 7:00pm
Sat. - 9:00am - 4:00pm
Sun. - 10:00am - 4:00pm

SET UP TIME: **Fri.** - 8:00am - 2:00pm
** Trailers only may start at 7am

BOOTH FEE: \$225.00 per space
Tables - \$15
Electricity - \$35.00
no raffle donations required!

SPACE: 10' wide x 10' deep

PAYMENT: Check payable to **STEP BY STEP PROMOTIONS**
may postdate check **2 MONTHS** prior to show.
**** Separate checks for each show please
\$20 charge for all returned checks**

Please Print & Fill Out Completely

Name: _____ Phone (____) _____

Address _____ Town _____ State _____ Zip _____

Company Name: _____ Email Address: _____

License Plates: (**required**) _____ IL Sales Tax # _____ Trailer: Yes or No

Website _____

Detailed description of Arts or Crafts (can continue on back): _____

SPACE REQUIREMENT			
10 x 10 SPACE	\$225.00	how many _____	amount \$ _____.
TABLES	\$15.00	how many _____	amount \$ _____.
CHAIRS ARE NOT PROVIDED			
ELECTRICITY	\$35.00	(<u>circle one</u>) YES or NO	amount \$ _____.
			(exhibitors must supply their own electric cords)
			TOTAL \$ _____

Spaces & 1/2 available. Price would be \$337.50

For Office Use
Date PM _____
Date AP _____
Paid _____
Posted _____
Check _____

***We are updating our files. Please include 3 photos

Call with any questions or concerns **(847) 301-8543**
Send check, 3 photos, signed application and self-addressed stamped envelope to:



STEP BY STEP PROMOTIONS
PO Box 8119
Bartlett, IL 60103-4265

The applicant agrees to comply with all of the following conditions by filling out the application above and signing below.
CANCELLATION POLICY: Full refund up to 61 days prior to the show. No refund within 60 days of the show.

- * I will display and sell only handcrafted items and only in the media described above. Any items not meeting these requirements can and will be removed by craft fair organizers without any refund of my entry fees. You may also be asked to leave the show.
- * I understand I **must check in by 12:30pm on Friday** or my space will be forfeited.
- * I agree to be set up by show time and remain open until the show ends. Anyone breaking down early will not be invited back.
- * I will notify the show coordinator in advance if I am unable to participate in the show.
- * By participating in this show you hereby agree to hold harmless Step By Step Promotions Inc., it's officers, Lake County Fairgrounds Association and it's officers for any and all liability to persons or property.
- * Pictures may be used for publicity purposes

Signature _____ Date _____